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Louise Nealon PR

PO BOX 117 Alexandria NSW 1435

Monday 30, Nov 2020

Dear Louise Nealon,

Please find details of your requested strategic marketing proposal below.

Job Reference: 33134

Quote Reference: 33063

Start Deadline: 01 Jan 2021 - 30 Jun 2021

Category	Hours	Time/Hour	Discount	Bonus	Total Price	Description
Custom Package	6		\$20	\$0	\$6000	Social Media Management
				Total:	\$6,000	

TERMS AND CONDITIONS

If you wish to proceed you will need to complete a booking form (which contains other relevant information) and return it to GDR within the booking time frame specified.

In some instances GDR can accept later bookings but they may incur a surcharge.

Our terms require that:

Bookings must be confirmed in writing at least three weeks prior to the start of the project.

All material must be delivered to our premises in Girraween for any booking in NSW or another specified address for other states, no later than two weeks prior to the start date.

All material must be bundled in lots of 50 or 100 and quantity clearly marked on boxes, otherwise a bundling fee of \$10/1000 will be charged.

The invoice must be paid in full at the commencement of the project or else the project including distribution will not commence.

GDR Complaints Policy - Distribution Only

Complaints must be received within 48 hours of completion of the project in order for GDR to verify and investigate. Clients must provide GDR with names and addresses of streets or addresses in question so that GDR can request an investigation to Australia Post to undertake a thorough audit of the distribution and provide a comprehensive report on the findings.

Any complaints received after 48 hours will not be investigated because statistics show that residents have poor retention for this information and are unable to recall accurately if they have received a piece of advertising in the mail or not after this time period. Therefore investigating more than 72 hours after a distribution will not provide an accurate report.